



How to call a resident at front gate:

- Tap screen once
- Tap search bar at the top of screen (look for the magnifying glass)
- Once the keyboard pops up type in the residents first name, last name, or three-digit code (or two-digit code if applicable)
- Tap resident's name and this will call the resident

How to call a resident at front door:

- Dial the residents three-digit code (or two-digit code if applicable) and then press the bell under the keypad

For Resident: When you receive a call from the front gate or front door you will do the following:

- Answer the call
- Speak to your guest and confirm that you would like to allow access
- Dial 1 on the keypad on your phone and the gate or door will open

Numbers to save:

Front Gate: 225-636-5679

Crescent Front Door: 225-302-7871

Courtyard Front Door: 225-302-7866

Security: 225-252-6250